

Shared Services Joint Committee 23rd March 2022

Report Title	Inter Authority Agreement – 2021 / 2022 Quarter 3 Performance Report
Report Author	Andrew Maddison – WNC Performance and Governance Manager <i>(on behalf of West Northamptonshire and North Northamptonshire Councils)</i>

List of Appendices

Appendix A – IAA Quarterly Performance Report – Quarter 3 2021/22

1. Purpose of Report

- 1.1. To provide Shared Services Joint Committee with the quarter three performance report for services delivered via the Inter-Authority Agreement (IAA) arrangements between North Northamptonshire Council (NNC) and West Northamptonshire Council (WNC) (see section 7.1 Background Papers).

2. Executive Summary

- 2.1 On 15th December 2021 the Shared Services Joint Committee were provided with the quarter 1 and quarter 2 performance for associated services delivered via the Inter-Authority Agreement (see section 7.2 Background Papers)
- 2.2 This report provides Members an overview of performance for those services delivered via the Inter-Authority Agreement in place between North Northamptonshire Council and West Northamptonshire Council. The report covers the period between October and December 2021 inclusive (quarter 3).
- 2.3 Included within his report are those services whose schedule 3 Service Plans were approved by the Shared Services Joint Committee on or before the 15th December 2021 (see section 7.3 Background Papers).
- 2.4 Performance indicators included in the report have been approved by the Shared Services Joint Committee as part of the development of IAA schedule 3 service plans.

- 2.5 Each agreed schedule 3 service plan includes a suite of performance indicators that will be used to measure the service delivered to the receiving authority by the providing authority.
- 2.6 On a quarterly basis a performance report will be produced to provide Members with assurance that services are being delivered in line with the previously agreed target measures. Where performance has not met agreed targets an overview of the reasons why, along with any mitigating actions taken, will be presented by a senior officer from the associated service.
- 2.7 Table 1, below, details the services which are included within the quarter 3 performance report, split by providing authority. It should be noted that performance for the Countywide Traveller Unit is reported on a six-monthly frequency, and therefore the performance data included within the quarter 3 performance report covers the period April to September 2021.

Table 1: Services reported within Q3 IAA Performance Report

Services provided by NNC to WNC:
<ul style="list-style-type: none"> ➤ Countywide Traveller Unit ➤ Digital Infrastructure ➤ Learning and Development ➤ Minerals and Waste Planning
Services provided by WNC to NNC:
<ul style="list-style-type: none"> ➤ Library Support Services

- 2.8 A total of 14 performance indicators have been reported in the quarter 3 report. All indicators met or exceeded their agreed performance targets for this period. Full details of each measure outturn reported can be found in Appendix A.

3. Recommendations

- 3.1 It is recommended that the Shared Services Joint Committee:
 - a) Note the quarter three performance report shown in Appendix A.
- 3.2 *(Reasons for Recommendations - to provide the Joint Committee with the detailed quarter three performance report.)*
- 3.3 *Alternative Options Considered – none as this report is for information only.*

4. Report Background

- 4.1 This report is produced on a quarterly basis in order to provide members of the Shared Services Joint Committee performance information relating to the

services delivered via the Inter-Authority Agreement (IAA) arrangements between North Northamptonshire Council (NNC) and West Northamptonshire Council (WNC)

5. Issues and Choices

- 5.1 As this report is for noting, there are no other options identified in the production of this performance report.

6. Implications (including financial implications)

6.1 Resources and Financial

Performance and Service area resources are required to produce the associated quarterly performance reporting, set out within this report. This is being delivered within existing resource across both West and North Northamptonshire Councils and there are no resources or financial implications arising from the proposals.

6.2 Legal and Governance

The Shared Services Joint Committee are responsible for “Reviewing the performance of the services and initiating additional/remedial action where appropriate”.

6.3 Risk

There are no risks associated arising from the recommendations within this report.

6.4 Consultation

No consultation activity is required because of this report/activity.

6.5 Consideration by Scrutiny

No consideration by scrutiny has been requested.

6.6 Climate Impact

There is no climate impact arising from the recommendations within the report.

6.7 Community Impact

There is no anticipated community impact because of this report.

6.8 **Consideration by Executive Advisory Panel**

No consideration by Executive Advisory Panel has been requested.

6.9 **Equality Impact**

There is no equality impact arising from the recommendations within the report.

6.10 **Crime and Disorder Impact**

There is no anticipated crime and disorder impact because of this report.

7. **Background Papers**

7.1 **Administrative Agreement -**

<https://northnorthants.moderngov.co.uk/documents/s1068/7.%20Appx%20B%20-%20IAA%20and%20Schedules.pdf>

7.2 **Shared Services Joint Committee - Wednesday 15th December, 2021 2.00 pm – Item 8 (Appendix C) -**

<https://northnorthants.moderngov.co.uk/ieListDocuments.aspx?CId=152&MId=498&Ver=4>

7.3 **Shared Services Joint Committee, List of Meetings -**

<https://northnorthants.moderngov.co.uk/ieListMeetings.aspx?Committeeld=152>